

# ThermWise® Business Custom Rebates Pre-Installation Report (PIR)

Promotion Dates: 01/01/2020 - 12/31/2020



## Steps to Participate

- Purchase and install a qualified measure where there is an active GS (gas service) meter using Dominion Energy services.
- Review the Terms and Conditions on page 2 of this application and sign the Acceptance of Terms at the bottom of this page.
- Include the following documentation:
  - This completed Pre-Installation Report
  - Current IRS W-9 form (located here: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>).
  - A copy of your most recent Dominion Energy bill.
  - A copy of the vendor-provided quote.
  - Feasibility study and/or other technical documentation showing specifications.
  - Keep a completed copy of your entire submission for your record.

Send by email to [incentives@thermwise.net](mailto:incentives@thermwise.net), or by mail to ThermWise Business Rebates  
2223 S Highland Drive #E6-333, Salt Lake City, UT 84106  
Questions? Call 877.932.0610

## Participant Information

\*Account and Service Agreement numbers are located on your Dominion Energy bill. Both are required for processing. To view an example of where these numbers can be found on your bill, visit [www.ThermWise.com](http://www.ThermWise.com) and select "TRACK REBATE".

|                                |       |                          |       |          |
|--------------------------------|-------|--------------------------|-------|----------|
| Dominion Energy Account Number |       | Service Agreement Number |       |          |
| Business Name                  |       | Project/Site Name        |       |          |
| Mailing Address                |       | City                     | State | Zip Code |
| Installation Address           |       | City                     | State | Zip Code |
| Contact Name (First, Last)     | Title | Phone                    | Email |          |

Are you interested in renewable energy?  Yes  No

## Third Party Payment Release

In order to designate your rebate check payable to a third party, you are required to submit this completed and signed form with your rebate application and all required materials. Only upon approval of your application will the check be made payable to the designated party.

|               |  |       |       |          |
|---------------|--|-------|-------|----------|
| Payee Name    |  | Email |       |          |
| Payee Address |  | City  | State | Zip Code |

I am authorizing this rebate payment to the third party named above and I understand that I will not be receiving the rebate payment from the Thermwise rebate program. I also understand that my release of payment to the third party does not exempt me from the rebate requirements outlined in the application.

|                                    |      |
|------------------------------------|------|
| Payee Signature of Acknowledgement | Date |
|------------------------------------|------|

## Acceptance of Terms

I hereby certify that all information provided is accurate. I have read all terms and conditions on both pages of this application and acknowledge that Dominion Energy may verify all information provided. As a condition of payment, Applicant shall provide a completed Form W-9 identifying the applicant's correct tax information. If there are any changes to information, such as address, a new Form W-9 form must be submitted prior to payment being issued. Payment will be withheld until Applicant has submitted a valid Form W-9 or corrected any identified information mismatches.

|                     |      |
|---------------------|------|
| Applicant Signature | Date |
|---------------------|------|

# Terms and Conditions

**Rebate Availability** The Dominion Energy®ThermWise® rebate programs have been approved by the Public Service Commission of Utah. All rebates subject to change with 30 days notice. All equipment/supplies (measure) must be new and purchased and installed prior to submitting a rebate application. **Measures must have been purchased and installed on or after January 1, 2020.** Applications must include all information requested. Failure to provide this information may result in the delay or denial of the rebate.

**Rebate Eligibility** It is the responsibility of the applicant to send the completed rebate application along with copies of the required proofs of purchase (receipt, invoice, etc.). Only one rebate will be paid per installation. Proof of purchase and installation receipts are required for each measure qualifying for a rebate. Allow approximately eight weeks from receipt of completed applications, including all purchase receipts, for rebate processing. Completed form and all required documentation must be received within six months of purchase/installation.

**Rebate Qualification** If a measure is returned after rebate is paid, Dominion Energy will be reimbursed the rebate with penalty including associated legal and/or collection related costs. Qualifying rebate measures may be found online atThermWise.com. Measures must be installed within the Dominion Energy Utah/Idaho service area. Customers in Dominion Energy's Wyoming service area may be eligible for Wyoming specific measure rebates. VisitThermWise.com for details regarding the WyomingThermWise Program.

**Application Details** All applications are subject to verification by Dominion Energy. If your application is selected for verification, it will not be processed until the verification process is satisfactorily completed. Dominion Energy issues rebates in the form of checks, not utility bill credits. Dominion Energy is not responsible if your retailer or contractor provides inaccurate information about the amount and/or conditions of the actual rebate and Dominion Energy will not pay rebates for equipment that is mislabeled or misrepresented by dealers regarding rebate qualifications. Customers receiving rebates under one ThermWise program may not receive rebates for the same equipment under any otherThermWise program.

The customer hereby transfers to Dominion Energy all "Environmental Attributes" attributable to the qualifying measure or its operation. Environmental Attributes means those aspects, claims, characteristics and benefits of avoided energy use associated with the measure. Environmental Attributes include all environmental benefits, avoided emission characteristics, credits, allowances, reductions, offsets, and benefits associated with the savings of energy and the reduction of generation from non-renewable energy resources, including any avoided emissions of carbon dioxide, methane, and any other greenhouse gases, but do not include any tax benefits or tax credits associated with the measure.

**Rebate Limitations and Limitation of Damages** Payment of the rebate by Dominion Energy does not warrant the performance of qualifying/installed measures and does not warrant that the qualifying/installed measure will deliver any specified amount of energy or cost savings. The customer shall independently evaluate any information related to the qualifying measure. Neither Dominion Energy, its parent company, affiliates, subsidiaries, officers, employees, nor its contractors make any warranty, expressed or implied, or assume any legal liability or responsibility for the accuracy, completeness or usefulness of any information, estimated savings, benefits, products or processes disclosed, or represent that its use would not infringe on privately-owned rights. Reference to any specific commercial project, processes, or service by trade name, trademark, manufacturer, or otherwise does not necessarily constitute or imply its endorsement, recommendation, or favoring by Dominion Energy, its parent company, affiliates, subsidiaries, officers, employees, or its contractors.

**Consent to Share Information** By submitting thisThermWise application, I authorize Dominion Energy Company and its agents to release the information I have included in the application to my electric service provider or another program administrator for the purposes of energy efficiency program administration and project quality assurance purposes. I understand and agree that this information may be used to help determine eligibility for available Dominion Energy Company rebates. I authorize my electric service provider or another program administrator to provide Dominion Energy Company with information provided to me on any incentive application I may have submitted. I understand and agree that references to Dominion Energy, electric service provider and other program administrators also includes their authorized agents and program administrators.

**Tax Liability** Applicant acknowledges that receipt of any rebate or payment pursuant to this application may result in taxable income to the Applicant, even if Applicant does not directly receive a payment. Applicant is solely responsible for payment and reporting with respect to Applicant's taxes. Applicant should consult his or her own tax advisor with respect to the tax treatment of rebates provided pursuant to application. Nothing in this application or these Terms and Conditions is intended to constitute tax advice and cannot be used for the purpose of avoiding penalties under the Internal Revenue Code.

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Rebates are paid by check in US dollars. Checks will be mailed to qualifying customers within eight weeks upon completion of application processing. It is required that you cash the rebate check within 90 days of the issuance date on the check. Excessive submissions constitute fraud and may result in federal prosecution under the U.S. mail fraud statutes (Title 18, USC 1341 and 1342). All submitted materials become property of Dominion Energy and will NOT be returned.

**Facility Information**

**Facility Type (e.g., grocery, office building, manufacturing):**

**Building Age (Years):**

**Building Square Footage:**

**% of Gross area by Space Type**

| Space Type | % of Gross Area |
|------------|-----------------|
|            |                 |
|            |                 |
|            |                 |
|            |                 |
|            |                 |

**Operating Hours by Space Type (e.g., M-F, 7:00 am – 6:00 pm):**

| Space Type | % of Gross Area |
|------------|-----------------|
|            |                 |
|            |                 |
|            |                 |
|            |                 |
|            |                 |

**Number of Floors:**

**Site Contact (if different from Primary Contact above):**

**Site Contact Phone:**

**Site Contact E-mail:**

**Dominion Account Number(s) for Site:**

\*\* Please attach a copy of your most recent Dominion Energy Utility Bill

## Project Summary

In the table below, please summarize the annual natural gas usage of the existing system, the estimated usage after installation of the energy saving measure, estimated energy savings and incurred costs. Calculations and methodology should be detailed in later sections of this application.

| Measure Name | Baseline Annual Usage (Dth) | Proposed Annual Usage (Dth) | Annual Savings (Dth) | Estimated Cost (\$) | Estimated Rebate (\$) |
|--------------|-----------------------------|-----------------------------|----------------------|---------------------|-----------------------|
|              |                             |                             |                      |                     |                       |
|              |                             |                             |                      |                     |                       |
|              |                             |                             |                      |                     |                       |
|              |                             |                             |                      |                     |                       |
|              |                             |                             |                      |                     |                       |
|              |                             |                             |                      |                     |                       |
| Totals       |                             |                             |                      |                     |                       |

## Project Description

Please provide a brief description (diagrams are helpful) of the proposed natural gas energy efficiency measures. Attach additional copies of this sheet as necessary to describe multiple measures. Each description should include the following information:

- What the measure is and where it is located in the facility or system,
- How many measures will be installed, and
- How the measure is expected to save natural gas.

## System Baseline

Please check the appropriate box to indicate the type of project:

- Elective retrofit to upgrade existing operable equipment or add functionality
- Retrofit to replace/upgrade inoperable or failed equipment
- New equipment added as part of a facility expansion/renovation
- New construction project

## Baseline Natural Gas Consumption

Include a separate sheet for each measure. Describe the methodology used to estimate the natural gas consumption of the existing system. Attach additional sheets as necessary to justify assumptions used in the analysis (i.e. equipment specification sheets, trended or measured data, equipment schematics) and provide copies of any spreadsheets used. The reviewer should be able to understand and replicate the calculations given the data provided in this report. The description should summarize:

- The calculation algorithm, including formulas used
- Any data collected and used to characterize the existing system
- Major assumptions (i.e. operating hours, average heating load, etc.)

Measure Baseline Annual Natural Gas Consumption (Dth/yr): \_\_\_\_\_

## Proposed Natural Gas Consumption

Include a separate sheet for each measure. Describe the methodology used to estimate the natural gas consumption of the proposed system. Attach additional sheets as necessary to justify assumptions used in the analysis (i.e. equipment specification sheets, trended or measured data, equipment schematics) and provide copies of any spreadsheets used. The reviewer should be able to understand and replicate the calculations given the data provided in this report. The description should summarize:

- The calculation algorithm, including formulas used
- Any data collected and used to characterize the existing system
- Major assumptions (i.e. operating hours, average heating load, etc.)

Proposed Measure Annual Natural Gas Consumption (Dth/yr): \_\_\_\_\_

## Measure Costs

Provide a summary of the anticipated costs for each measure. Attach additional copies of this sheet as necessary to describe multiple measures. Attach copies of any material/labor estimates, purchase order requests, or quotes for each measure. The cost estimate summary should include the following:

- Estimated material/equipment costs
- Estimated labor/installation costs
- Documentation of estimated costs including estimates for equipment/labor costs from contractors or a description of how costs were estimated (i.e. hours of internal labor multiplied by hourly rate)
- Estimated commissioning costs
- Estimated energy engineering costs
- Other estimated costs (i.e. contingency, shipping, taxes) as necessary

Estimated Measure Costs (\$): \_\_\_\_\_

## Commissioning Plan

Please provide a commissioning plan for each proposed measure on a separate copy of this sheet. Attach additional sheets as necessary to describe data trending, functional testing, and deficiency reporting. Measures will not be approved for rebates unless a commissioning plan is provided or adequate explanation is provided why a particular measure does not require commissioning. Commissioning procedures will vary in detail and rigor, depending on the measures installed and are subject to approval by Dominion Energy. Please reference the Program Manual for additional guidance defining the scope and type of commissioning required for each measure. The commissioning plan should include the following:

- Data to be collected to verify system operation,
- Period of time data was collected,
- Measurement technique for each data point,
- Estimated commissioning cost, and
- Any measure-specific commissioning practices.

## Commissioning Method

Please check the appropriate box to indicate the commissioning method approved in the PIR:

- No commissioning required
- Deemed savings approach
- Simple Monitoring & Verification
- Full Monitoring & Verification



## Other Information

Please list here and attach any additional information necessary to describe the proposed measures, calculation methodologies, commissioning plans or cost estimates. Additional information may include:

- Building or system schematics
- Equipment specification sheets
- System operation manuals
- Sequence of Operations or control strategies